

ASCM January Executive Committee Meeting

14th-16th January 2006

Canberra

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1 ATTENDANCE

Bronwyn Crowe (National Coordinator),
Kate Watts (Treasurer & Women's Officer),
Alex Connelly (Men's Officer) (Sat, Sun)
Claire Vincent (Vic Area Council), (Sat, Sun)
Narelle McAuliffe (WA Area Council),
Tim Ngui (NSW Area Council [Queer Officer]),
Ray Barraclough (QLD Area Council),
Anastasia Dalziell (ACT Area Council)
Robert Whalley (Vic visitor)
Peter Bailey (ACT visitor) (Sat)

2 APOLOGIES

Rachel Anderson (Minutes Secretary & TAS).

3 WORSHIP

Bronwyn led a worship from the Global Week of Action on Trade resources from the Ecumenical Advocacy Alliance.

4 WELCOME

Every one present was welcomed. Bronwyn gave a short explanation of decision making by consensus.

5 RECEPTION OF THE AGENDA

Resolution: That the agenda be accepted.

6 RECEPTION OF THE MINUTES

The following corrections for the minutes were noted;

Tim raised some corrections to the minutes regarding the role of Queer Officer. Tim is happy to remain in the role and perform duties at the request of Area Councils

Bronwyn will follow up with Roger regarding the WA area council report.

Kate will ensure the budget includes all adjustments made during the meeting.

Narelle noted some of the wording required revision; Section 9.11 should read Minutes Secretary rather than Secretary, 10.1 implied Ronald Wilson died during the ASCM meeting and 10.3 20006 should be 2006.

Resolution: That the minutes of ASCM July General Committee Meeting 15-17 July 2005 be adopted with the changes detailed above.

Resolution: That a vote of thanks was expressed to Rachel Anderson for her work preparing the minutes.

7 STATE REPORTS

Bronwyn lead a theatre activity based on the 'Theatre of the Oppressed' work of Augusto Boal where each Area Council Representative shared a story from the activities in the SCM and then they and the listener each created a sculpture of their story using the Meeting attendees as models. Formal reports were also present, refer to Appendix.

7.1 Australian Capital Territory (ACT)

7.2 New South Wales (NSW NSW)

7.3 Queensland (QLD)

7.4 Victoria (VIC)

7.5 Western Australia (WA)

8 MOVEMENT BUILDING

8.1 Resources

Ray requested some feedback on what has been working well in various area councils.

Ray raised the idea of stickers.

There was discussion about the use of email lists, and who were members of these lists. It was suggested that Qld set up a state email list

Resolution: There is a review of ASCM promotional resources in July.

Resolution: We survey the state area councils and others regarding their promotional resources needs in time to discuss at the July GC.

Resolution: A vote of thanks to Clare Schulz, Bronwyn Crowe and their assistants for their work on the postcards.

8.2 Robert Whalley’s Activities

Robert Whalley, Chaplain at RMIT and La Trobe Universities in Victoria gave a summary of his activities and a request for financial and non-financial support.

8.3 ASCM National Conference, ASCM-SCMA Women’s Conference & July General Committee Meeting

Discussion about the role of Women’s and Men’s programs. Concern was raised by Kate that running a parallel men’s session would downplay the importance of the women’s session.

Resolution: The July conference conglomeration be organised with a 4 day Women’s conference, a one day Men’s workshop on the last day of the Women’s conference, a one day ASCM conference and 3 days of JGC:

1	2	3	4	5	6	7	8
W	W	W	W	ASCM	JGC	JGC	JGC
			M				

Resolution: The July conference conglomeration be held in Melbourne.

Resolution: The Women’s conference be organised by the steering committee of Bronwyn, Kate, Katie and Yock Leng.

Resolution: The Men’s workshop be organised by Alex with support from the ACT Area Council.

Resolution: The ASCM conference be organised by Claire Vincent with assistance from others in Melbourne.

Resolution: The administration of the July General Committee (billets & venue) be organised by Claire Vincent with assistance from others in Melbourne.

Resolution: There be two promotional brochures – one for the women’s event which also mentioned the ASCM event and the July General Committee, and a second for the

ASCM conference, which mentions both the Men's day, the Women's conference and the JGC.

Resolution: That the women's brochure be made by the women's steering committee, and the ASCM conference brochure be produced by Claire with input from Bronwyn.

Dates are yet to be confirmed, the VCC common week clashes with the WSCF AP Regional Committee Meeting.

9 OFFICER'S REPORTS AND REVIEWS

9.1 National Coordinator's Report

Bronwyn submitted a written report to the meeting and spoke to it.

Resolution: A vote of thanks was expressed to Bronwyn for her energy, support, and commitment to ASCM.

9.2 Treasurer's Report

Kate presented a written report and spoke to it.

Resolution: We request that the ASCM endowment association provide information to the July GC regarding the breakdown of interest and capital gains in the trust fund.

Resolution: We appoint Tim Ngui as a member of the ASCM Endowment Association.

Resolution: A vote of thanks was expressed to the trustees of the endowment fund for their wise management of resources, especially to Rachael.

Resolution: A vote of thanks was expressed to Kate for all her work as National Treasurer.

9.3 Women's Officer

Kate has not done any work as Women's Officer in the past 6 months.

Bronwyn asked Area Council representatives to try and find people in their local areas to fill the Women's and Men's Officer positions. Anastasia Dalziell expressed interest in the position but was unsure of her availability due to personal circumstances.

9.4 Database Coordinator

Resolution: That any Area Councils with state based databases consider incorporating their data into the national database.

*Resolution: That the ASCM purchases Microsoft Access to assist with the national database.
That the money comes from the 'office bearers expenses' budget.*

*Resolution: A vote of thanks was expressed to both Chris Jeffery and John Brown for their
work as the Database Coordinator.*

A thank you card for John Brown was circulated thru the meeting to be presented by the ACT Area Council later.

9.5 History Book

It was noted that Jim Martin had contacted Bronwyn prior to the meeting indicating that publication was imminent.

9.6 WSCF Liaison Officer

*Resolution: We express a vote of thanks to Shehara XX for her work as WSCF Liaison Officer
for the last two years and to Sophia Wooldridge for her involvement in
supporting WSCF programme participants in the last 12 months.*

Resolution: We appoint Tim Ngui as the WSCF Liaison Officer for a period of two years.

9.7 Merchandise Officer

ACT made a request for t-shirts to be sent to them. Claire Vincent will investigate the location of the t-shirts and other ASCM promotional material which maybe at her house or with Kate Barnard. We noted that with the departure of Kerensa for Switzerland she would not be able to continue as Merchandise Officer.

9.8 WSCF AP Financial Support Group

Georgia Yam has resigned from the WSCF AP Financial Support Group, Bronwyn asked for assistance in finding a replacement. Peter suggested Chris Ledger.

10 FINANCIAL POLICY

10.1 Robert Whalley

*Resolution: We philosophically support the programmes Robert Whalley wants to establish
but given the nature of ASCM (structurally and financially) we are unable to
meet his request for funding.*

In letter to Rob Whalley, we should expand the above statement to indicate lack of local Area Council, our poor financial situation, etc. We would encourage him to maintain contact with ASCM. Also include something about what we would like to see happen in Victoria, i.e., establishment of an SCM branch in Victoria, ASCM vision.

10.2 East Timor

Resolution: We are supportive of the request by the East Timor SCM for a loan of US\$1,000 to purchase plastic chairs to enable them to hire out their hall as a source of income and the National Coordinator will gather further information from the East Timor SCM and circulate this on the Policy List.

We could give a part-donation, part-loan. The money would come from the Solidarity Fund. ACT note a local branch member is fluent in Indonesian.

10.3 Development Worker Funding

A discussion was held regarding the funding of SCM branch development or staff workers with national ASCM funds, with the following decisions;

- annual decision – requests to be made to July General Committee and discussed
- not fully funded – strong preference but leave open-ended
- transparency – need to run local appeals and demonstrate this in application so as to avoid creating a dependency (which is WA Area Council concern)
- criteria for allocating funds to branches/AC – to be established in July
- ACs to contribute to criteria before July General Committee
- money to come from Trust rather than ASCM general funds with no preset maximum
- Anastasia Dalziell expressed concern that we would consider funding to establish Area Councils rather than branches; response was that we would be that it was not guaranteed and that we would prefer to establish branches where Area Councils exist
- recognition that funding for this purpose is one of the purposes of the Trust
- WA expressed concern about dependence of SCM Area Councils on ASCM for staff worker funds

Resolution: National funding to Area Councils for development is to be an annual decision made at July General Committee according to a set of criteria that is to be established at July General Committee 2006. Any such funding is preferred to come from the Trust rather than ASCM general funds.

Resolution: Ray Barraclough will provide a revised version of the selection criteria discussed at this meeting including a preamble outlining the concerns raised at this meeting. This is to be circulated to Area Councils and the Policy List for comment prior to the July General Committee 2006.

10.4 Appeal Timing

The ASCM 2005 National appeal will be distributed in February 2006, Area Councils are expected to distribute theirs in April to June and the ASCM 2006 National Appeal will be distributed in October-November 2006.

10.5 Travel Policy

Bronwyn provided some background to the travel policy discussion, Appendix.

Resolution: We add the following sentence to the Travel Policy: Delegates are encouraged to respect the financial resources of ASCM when selecting their travel mode.

We amend the Travel Policy so that the sentence beginning “The national movement...” so it reads “The national movement of the ASCM will pay up to and including the full cost, if required, of the cheapest travel option for voting members of the JGC/Executive, booked at least one month before the meeting”.

We add the following sentence to the Travel Policy: There will only be variation from this rule where there are extenuating circumstances.

We amend the Travel Policy so that the sentence beginning “If the cheapest travel option...” reads “If the cheapest daytime travel option would take more than 8 hours, the cost of the cheapest available flight will be reimbursed. In the case of travel between Canberra and Melbourne, delegates should use surface transport where practicable.”

We add the following sentence to the Travel Policy: Delegates are expected to be in attendance for the entire event where practicable.

Amended Resolution: We require the Treasurer to make recommendations to the Policy List as to the “Cheapest Travel Option” for people attending ASCM events at least two months prior to the event.

On the day that the delegate and/or Area Council investigates to book travel, if the “Cheapest Travel Option” is more than 10% greater than the recommended “Cheapest Travel Option” the delegate must consult with the Treasurer.

The Treasurer takes responsibility for deciding an appropriate course of action.

11 INTERNATIONAL REPORTS

11.1 WSCF Inter Regional Programme

Katie Weir attended the WSCF Inter-Regional Women’s Program Violence Against Women: Challenging Gender Roles and Power Relations between women and Men in Manilla (24-30th of July). Her report was published in JG.

11.2 WSCF AP National Coordinator’s Meeting

Bronwyn Crowe attended the WSCF AP National Coordinator’s and General Secretary’s Meeting in Singapore (14th – 17th of November). Bronwyn gave a short oral report and will provide an article for JG.

11.3 SELF (School of Ecumenical Leadership Formation)

Sarah Mills attended the WSCF AP SELF in India September 2005. A report is forthcoming.

11.4 NCCA – ASCM Consultation

There has been no further progress with the NCCA-ASCM consultation, we are waiting on further directions for WSCF AP.

APPENDICES

12 ACT

ACT Area Council report

ASCM National Executive meeting, January 2006

ACT Area Council business in 2005 was mostly concerned with the Development Worker position and with fund raising issues.

In February 2005, Area Council appointed Mark Beresford, a theology PhD student and former Anglican youth worker as ANU SCM Development Worker. During the first semester of 2005, Mark organised weekly meetings on campus and various other SCM activities, including film nights. In the middle of the year, Mark's second child was born and Mark scaled down his involvement with SCM in order to spend more time with his family.

Initially, he planned to keep in contact with the SCM by organising one off-campus event each month, with a view to later resuming full development worker duties. However, in October Mark formally resigned from his position with SCM, in order to take up a new job opportunity in Sydney in 2006.

While the ANU group has been without a Development Worker, the members have been organising the weekly meetings and off-campus social activities. Despite the effective absence of a Development Worker in the last half of the year, the ANU branch has attracted several new members this year. In October, SCM was involved in an interfaith lunchtime barbecue at ANU designed to promote respect and understanding among the students. The students established some useful links with other religious groups on campus, particularly the Baha'i and Jewish groups. The Area Council also organised a successful Friends and students barbecue before Christmas, which attracted quite a few students.

The Area Council is now in the same position that it was a year ago – that is, looking for a development worker. We have advertised the position locally and hope to find someone to start with the university semester.

We appreciate National's willingness to continue to assist us with funds, and will make a firm request as soon as we know what we need for this year, given that we have not spent all our funding for this year.

Katie Weir

13 NSW

The NSW Area Council was pleased to catch up with Michael Wallace, the General Secretary of the World Student Christian Federation when he visited Sydney in November. It was great to hear the news from the Inter Regional Office and remind ourselves of our place in the world wide fellowship. We were also lucky enough to meet Kinga, a new SCMer from Europe who's in Australia on a working holiday.

We heard news from Sydney SCMer Annabel Dulhunty also who returned recently from the Phillipines where she participated in the School for Ecumenical Leadership Formation.

Annabel shared some horrendous stories of human rights abuses that occurred during her time in the Phillipines and since her return has been looking for connections with people working in Phillipines Human Rights advocacy in Australia.

We also fare welled Edwina and John this year over lunch in Newcastle before they left for Birmingham in the UK where John is working. Despite the distance it's great to hear from them over the email list.

Tim Ngui

14 QUEENSLAND

A report on SCM doings in Qld this year, 2005.

The bulk of this report was delivered to the July, 2005, ASCM Committee meeting. I present it again to remind myself of our Queensland activities.

Australian Catholic University Branch

The SCM branch at the *Australian Catholic University* got off to a promising start this year. Over a thousand SCM brochures (with a flyer on the first four weeks of SCM meetings) were inserted in the Orientation bags for new students. Those meetings were hosted by both the *Student Association (Spirituality and Social Justice Portfolio)* and *SCM*. The first five meetings were:

- 23 February Christian James *In the Eye of the Tsunami - aid work in Sri Lanka*
2 March Dr Michael Holt *Be Prepared for the Unexpected - Reflections from a Brisbane Orthopaedic Surgeon (Dr Holt was seen on Australia Story.)*
8 March Guest Speaker *International Women's Day*
9 March Jeffery Lawrence *Storytelling and Scripture*
16 March Dr Nasir Butrous *Christian-Muslim Relations - Experiences from Iraq*
23 March Rev'd Dr Ray Barraclough *Tsunamis, God, the Bible and Explanations*
6 April Joan Hendriks *Indigenous Spirituality and Justice*
20 April Marilyn Cullen *Building Positive relationships - Christian Insights*

Thanks are due particularly to Chris Jeffery, Georgia Cassidy and Andrew Beiers for being such dependable anchor-people for the ACU branch.

[The meeting was held about 5 minutes walk away from the chapel after the Wednesday mass ended in an open area where students could also line up for a barbecue meal.] While the input as regards the topics was good, the limited time (20-30 minutes) did not allow any scope for a group to get to know one another. The speakers needed a microphone and anyone interested could listen. Numbers ranged from about 10 to 35 but the format did not lend itself to much interaction as a group. So the basic aim of building a branch was not really achieved.

In the planning for second semester, an hour was earmarked for Tuesday lunchtime. A sample of the contributors:

19 July Marilyn Redlich following up on *Relationships*

2 August David Binns on *God in the Movies*

Each second Tuesday it was planned to be a discussion group + a social time over shared lunch. However, this development in branch building was not strong. Georgia Cassidy was the key person present and provided a nucleus for only several students to meet.

SCM Coffee & Dessert Evenings

Two SCM Dessert & Coffee Evenings were held at St Francis' College with a special guest who opened up

a particular area of discussion. Eleven folk came on the Friday, 4 March for *An evening with Florence Spurling* and the theme: *The Media and Religion*. Florence brought a wealth of experience from working for a good number of years in the Religious Affairs Department of the ABC, especially with the program *Encounter*.

Fourteen came on Friday, 13 May for *An evening with Jeffrey Lawrence* and the theme: *Fresh ways of narrating biblical stories*. Jeff is a gifted storyteller who contributes to liturgy in his local Catholic church as well as ecumenically. The evening included a discussion of storytelling and faith.

SCM Dinner Party

Fourteen people sat down to an *SCM Dinner Party* at the Barraclough's home on Friday, 24 June, 2005. WE shared a great meal with well fermented drinks and good stories. Jeff Lawrence contributed to the evening by narrating parts of *Luke's Gospel* as a storyteller. As usual, there was good discussion.

SCM Postcards

Ray sent off 250 SCM postcards to school chaplains (at 12 Anglican schools) who had positively responded to this venture to help senior secondary students connect (at least by email) with the local movement. So far, there has been no feedback but this process needs more time and perseverance.

Part time SCM staff worker

The Qld Area Council is looking to employ a person part-time in 2006 in an effort to build up the branch at ACU and to extend the awareness of SCM on other campuses.

General Observations

A. It is a struggle to keep the SCM momentum going

Any positive ways forward in recruitment, branch building, worthwhile activities or email connectedness need to be shared across the states.

The Qld SCM would welcome any strategies, target groups, activities, etc that have proved worthwhile.

Ray Barraclough – Convenor Qld SCM Area Council – Jan. 2006

15 VICTORIA

While SCM in Victoria continues to struggle, there have recently been signs of life. We no longer use campus meetings as a model for our activities, but we remain in close contact with one another, and continue to search for new ways to promulgate the SCM programme in Melbourne.

Earlier in the year a group of us had a meeting with Rev. John Baldock, a longtime friend and innercity Anglican priest, at which Sandy Yule was also present. John indicated that he was interested in providing some university chaplain support for SCM projects. There was a feeling among us that whilst SCM in Victoria was itself undergoing a brief hiatus, we nevertheless had between us a great resource in terms of people and experience which could be used to support other SCM-like activities. We also earnestly reflected on the theological foundations of our group.

Subsequent to the meeting with John, the Victorian Council of Churches hosted a meeting of university chaplains, inner city clergy and SCM friends. Maureen Postma reiterated that the existence of the SCM remains important to the VCC, and that they are prepared to lend moral support to the embattled SCM. The Rev. Robert Whalley, a chaplain at RMIT and LaTrobe Universities, presented his proposal for a programme of meditation, discussion groups and lectures under the aegis of the SCM.

Finally, the famous Melbourne dahl nights have continued to flourish this year. While dahl night is not officially an SCM event, it brings together SCMs, quakers, maths nerds, singer/songwriters and members of the Melbourne university environment collective in a nourishing celebration of the lentil. Dahl night is regularly attended by SCMs Kate, Anna, Claire, Alex, Sean, Claudine and Kerensa. This year we have farewelled Kerensa from the branch, as she has embarked on her exciting adventures overseas.

Claire Vincent and Alex Connelly

16 WESTERN AUSTRALIA

Retreat

The WA SCM commenced second semester of 2005 with a weekend retreat in Toodyay, an historic town 85km north-east of Perth in the Avon Valley. Nine people attended at least one of the sessions over the weekend, which were run largely by SCMerS and had the theme of prayer. A highlight was an afternoon spent learning to chant and dance the Lord's Prayer in Aramaic.

UWA group

The largely postgraduate group at UWA abandoned its fortnightly on-campus gatherings due to insufficient planned activities but organised two sessions with guest speakers in October:

- discussion on spirituality and SQ (spiritual intelligence) in the workplace, led by Stacie Chappell, a lecturer in the Graduate School of Management
- presentation by Efrat Wolfson about her work as Projects Coordinator of 'Windows', a joint Palestinian-Israeli association working to promote peace, understanding and reconciliation between both peoples through educational programmes, media and art

Both these sessions were advertised widely and drew a few extra people although largely staff.

We also ran our Visible Language Project at Club Carnival early in the semester, re-creating our O'Day statement of 'It's time for compassionate action' using painted letters.

Shared space

Our monthly 'Shared Space' evenings where SCMerS from all campuses gather in members' homes for a shared meal and discussion on a set topic struggled somewhat in terms of numbers:

- 'What is God doing when Church is no fun?' led by Clare Schulz
- 'Pets and religion' led by Bronwyn Crowe
- 'Experience of SELF in India' led by Sarah Mills

Area Council

Area Council continued to meet regularly and dedicated much of its time to employing a Worker and organising an induction programme and associated resources for this appointment. We are delighted to have Clare Schulz taking up this appointment mid-January 2006. Particular thanks are given to Barrie Baker, our Secretary, for running the induction. Our major resource needs for this position have been met with the donation of a laptop and provision of office space at the Chaplaincy at Murdoch University. At the beginning of the

university examination period, we participated in a service at the Uniting Church in Nedlands by contributing prayers for World Day of Prayer for Students. Particular thanks must also be extended to Roger Horton, our Chair, for leading our meetings and to him and Rosemary, his wife, for hosting them.

2006

While our wind-up was unfortunately cancelled due to a clash of end-of-year activities, the New Year is looking quite positive for SCM in Western Australia, with the fresh ideas and energy that having employed a new Worker will bring and with a couple of expressions of interest from people wanting to be involved in ASCM. As Clare will be studying at Murdoch University herself, she has already made connections with the Chaplaincy there, and, with the support of the Revd Helen-Jane Corr, the Anglican Chaplain, hopes to create a group on that campus. The UWA group is looking forward to collaborating with the Ven Michael Wood, the new Anglican Chaplain, and the Revd Canon Richard Pengelley, the new Chaplain of St George's College and new lecturer in the School of Human Movement and Exercise Science, and among other activities we hope to run a two-part workshop on Christian Meditation.

Many thanks are extended to all those who have contributed time and energy to the Movement this year especially in the absence of a Worker.

Narelle McAuliffe

17 NATIONAL COORDINATOR'S REPORT

July General Committee Meeting

The meeting had less formal business than others I have attended but we found enough to keep us busy for the 3 days. Attendance at the meeting was down, with no from Victoria able to attend and not all of the participants from the National Conference staying on for the meeting. Thank you to Sydney for hosting the July General Committee Meeting, particularly Justin for finding us a space to meet.

WSCF AP National Coordinators Meeting

The World Student Christian Federation – Asia Pacific National Coordinators Meeting was informative, inspiring and hot. The three day program focused on three workshops on Movement building, Formation programs and SCM theology and spirituality. I have returned with many new ideas for ways of being SCM which I hope to share with people of the next year.

Supporting Branches

Living in Perth I've had a lot of contact with the local branch and new staff worker Clare Schulz. There are many plans afoot for an exciting 2006 for SCM WA. Melbourne is also experiencing a resurgence of sorts with the arrival of Robert Whalley, a very enthusiastic chaplain at La Trobe Uni. I have been talking with Rob and I hope there will be a SCM or similar group at La Trobe this year. I was able to attend the first on-campus meeting in Canberra, meeting many of the exciting SCMer there. Sydney has been quiet following the excitement of the National Conference but has enjoyed visits from WSCF Co-Secretary General Michael Wallace and European SCMer Kinga. I had little contact with Brisbane this past six months, I believe they are still meeting regularly for dinner and discussion. Tasmania and South Australia remain silent.

Supporting Office Bearers

I had a lovely cup of tea with Chris Jeffery on my way thru Brisbane in July, we discussed the wonderful work he is doing as Database Application Developer and the his exciting new ideas for the Database Coordinator's role. I have kept in close contact with Kate Watts, Women's Officer and Treasurer. Some financial matters have not been sorted in a timely manner but hopefully this will improve soon. The plans for the Women's Meeting in July this year are underway, with a Steering Committee being formed of Kate, Katie Weir and myself. Rachel Anderson and I worked to finalise the minutes of the July GC Meeting with some reports remaining outstanding. I put substantial efforts recently into solving the mystery of the

missing JG subscriptions and tracking donations. We now have a better agreement with the NCCA about records and information flows. Shehara and I talked about possible replacements as WSCF Liaison, we hope to appoint someone at this meeting so Shehara is able to enjoy her married life in more peace and quiet. I meet with Jason Koh in Sydney in October and I have sent regular feedback about the webpage, which is much easier to navigate now. I lost contact with Alex Connelly and look forward to catching up with him at the January Meeting.

Bronwyn Crowe

18 NATIONAL TREASURER'S REPORT

National Treasurer's Report January Executive Meeting 2006

Kate Watts

1. Introduction

The report looks very healthy with a surplus, although it needs to be taken into account that certain cheques need to be cashed. Even so we only about \$1500 in deficit. However, the next half of the year will be more costly with more expenses coming out. Hopefully the appeal should go well and we have also yet to bank the funds donated from the endowment association.

2. Budget Report: 1/6/05 to 30/11/05

The attachment shows the income and expenditure of ASCM compared to our budget. The first column indicates the budget, and the second column shows our actual income and expenditure for six months. The anomalies are noted under "comments".

2.1 Assets

General Account	4,353.35
UCA Account	65,507.60
Conference Account	<u>1,319.56</u>
Total	70,180.51

2.2 Liabilities

Money Held: Trust	230.00
Money Held: State	0
Money Held: WSCF	<u>-150.00</u>
Total	<u>80.00</u>
Net Worth ASCM	70,260.51

2.3 Solidarity Fund

Of the ASCM's Net Worth, some money has been earmarked for assisting SCMs within the Asia-Pacific region. This money can be distributed at the executive's discretion, in response to requests from others in the region.

Solidarity Fund	6,643.90
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2. Endowment Association

The ASCM Endowment Association holds the following funds.

Managed Fund	301,665.35
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UC Accounts	69,202.57
Cheque Account	<u>550.00</u>
Net Worth Trust	371,417.92

3. Other

- ↪ A new appointment from executive to the endowment trust needs to be appointed.
- ↪ 2005 National Appeal needs to be done; I hope to get this out by the end of January.

Budget June 2005 - May 2006

Category Description	Jun- Nov	Dec- May	Budget Total	Comments
Receipts				
National Conference	4,500	0	4,500	
Donations Received	9,000	9,000	18,000	
Interest Received	2,000	2,000	4,000	
Subscriptions Received	400	400	800	
Sundry Non-GST Receipts	0	0	0	
Total Receipts	15,900	11,400	27,300	
Payments				
Travel Expenses				
Exec Meetings	2,200	2,200	4,400	
National Coordinator	500	0	500	Nat Cood in Perth
WSCF Delegate	0	600	600	
NCCA Delegate	0	400	400	Only if we have a delegate
WSCF Conferences	1,650	0	1,650	Only if we have a delegate
National Conf Subsidy	800	0	800	Decided by exec
Other	500	150	650	Kerensa to NZ + RP to Perth
Office Bearer Expenses	500	500	1,000	Includes Projects and Office Bearers without Honorarium
Telephone	100	100	200	Teleconfernces and other calls Usually 6x\$800 only/more roll-over + minutes
Honorariums	4,900	4,900	9,800	secretary
Production Expenses - JG	1,200	1,200	2,400	Three issues per year
Mailouts	1,000	0	1,000	
Promotional Materials	500	0	500	
Accounting Fees	550	0	550	
Bank Charges	25	25	50	
Form Lodgement & PO Box	40	450	490	
National Conference	4,500	0	4,500	Offsets National Conference Receipts above
Hosting Meetings	150	150	300	
Donations				
WSCF	0	250	250	
WSCF-AP	0	250	250	
Pay the Rent	0	300	300	
NCCA	70	0	70	Invoiced annually
Other Expenses	250	250	500	
Total Payments	19,435	11,725	31,160	
NET Receipts (Payments)	-3,535	-325	-3,860	

19 DATABASE DEVELOPER/ INCOMING DATABASE COORDINATOR'S REPORT

Over the past few months, I have been working with John Brown in developing the new ASCM database. On 13 December 2005, John officially “handed over” the database to me. I would like to thank John for his time in assisting me and preparing such a smooth handover. The existing database was created in Lotus Approach 9.5. As my experience lies primarily within Microsoft Access, I recommend this as the product to be used for the new database. The existing database, structure and contents will be transferred to the Microsoft Access format.

The database is of great importance to the ASCM, in particular to the Executives, Area Councils and branches in enabling us to communicate to our members. It is important we all use it as our primary form of sourcing contact information and therefore critical we keep it updated. Please do let me know if you have any changes you would like to the database. In the next few months, once I have converted the database, I will send updated lists to all Area Council contacts with the latest information.

I am considering redeveloping the database in the future. To prepare for this, I would like to receive any feedback or suggestions from the committee as to any particular requirements for the database now and in the future. Requirements would likely consist of information you would like to have available but anything related to the database which I can improve in the new database can be included. Following any feedback received and consultation with the Executive Committee, I will commence work on the new database.

I would like to request that ASCM would be able to purchase a copy of Microsoft Access 2003. It retails at most stores for approximately \$400 however with some assistance through a not-for-profit purchasing organisation we could get it for less than this. As discussed on the policy list previous to my appointment, Microsoft Access Developer Edition is available providing the ability to distribute a stand-alone database application to those who don't own Access, however this is prohibitively expensive.

Thank you for your support. If you have any questions, please feel free to contact me.

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