

National Coordinator

What is the job?

The National Coordinator of the ASCM has overall responsibility for the life of the movement. The National Coordinator is responsible for the movement's vision, direction and activities.

What is the ASCM?

The Australian Student Christian Movement is a movement of students interested in exploring questions of faith in an open, ecumenical environment and living the faith through acts of justice in the world.

What is expected?

The National Coordinator is expected to:

- coordinate a team of volunteers and motivate them to fulfil their tasks,
- be aware of the tasks of the volunteers and ensure those holding the positions are performing adequately,
- remind volunteers to archive relevant documents,
- keep abreast of what is happening at the Branch, Region, and National levels,
- bring any concerns about the functioning of ASCM to the Executive,
- ensure any conflicts within the movement are resolved,
- call meetings as required, solicit reports, set meeting agendas and chair meetings,
- attend July General Committee, January Executive, and all teleconferences,
- be prepared to visit one Branch or Region each year,

- be a central contact point for internal and external communication,
- be one of the “public faces” of the ASCM, and represent ASCM nationally to university, church and student bodies.

What resources are required?

The National Coordinator is expected to have access to email and telephone.

What skills are expected?

The National Coordinator has a passion for ASCM. He or she is committed to the movement's direction, and also to its effective day-to-day functioning. The National Coordinator must be able to communicate effectively and regularly with all of ASCM's volunteers. He or she must also be able to maintain strategic relationships with Friends, and those outside the movement. He or she must also have the practical skills to chair meetings.

What is the commitment?

The National Coordinator is expected to take on this position for a minimum of three years. An honorarium of \$800 per year will be paid, along with the reimbursement of expenses, such as postage, telephone, and travel.